



United
Women
in Faith

Job Description
Missouri Conference United Women in Faith
Membership Nurture and Outreach

TITLE: Membership Nurture and Outreach

CHOSEN BY: Appointed by Nominating Committee with approval of President and Executive Committee

TERM OF OFFICE: Appointed for a term of 2 years
(Can be re-elected for an additional 2 years. Maximum = 4 years.)

RESPONSIBILITIES:

1. Trains District Counterparts on the responsibilities of the Chairperson of Membership Nurture, and Outreach at the Conference Leadership Training Event.
2. Encourages the nurture of the members of the local, District, and Conference United Women in Faith Units.
3. Be available to assist in the creation of New Units at the District and Local levels.
4. Reports the District Women in Mission at Annual Meeting. Sends report to the National Office.
5. Serves as a member of the Mission u team.
6. Attends all scheduled Leadership Team meetings and Mission u team meetings.
7. Helps at Mission u where needed.
8. Assists at all Conference events as needed.
9. Facilitates the district and local unit survey (membership census) due each year at the end of March to National Office.
10. Writes articles for the Conference Newsletter (*Mission Voice*)
11. Reaches out to young women through retreats, UWF opportunities for leadership and training, and conversations.
12. Attends District Events when requested and does presentations when asked.
13. Keeps a notebook or journal of term activities to pass on to the next person taking office.

RESOURCES:

- National Leaders' Training held each year.
- Packet from National Office to help with Membership.

REPORTS TO:

- Conference Leadership Team

Membership, Nurture, Outreach

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RELATES TO:

- All members of Conference Leadership Team