

Missouri Annual Conference of The United Methodist Church

APPOINTMENT TO AN EXTENSION MINISTRY

(this form is to be completed and returned by the Employing Agency)

The Missouri Area Conference of the United Methodist Church is currently conducting its annual review of the appointment status of all pastors in Extension Ministries. These are clergy persons serving in an appointment in the institution and/or agency of which you are the administrator, or head of the administrative body.

In accordance with certain legislation of the General Conference of the United Methodist Church and the policies of the Missouri Annual Conference, we respectfully request your response to the following questions. A review of this pastor's appointment to your institution and/or agency is partly contingent upon the information you provide.

1. Title/position and/or brief job description for this person
2. What need is there for an ordained or diaconal minister to fill this position?
3. How effectively is this person serving in her/his position?
4. With these points in mind, do you request re-appointment of this person?

Yes _____ No _____ a) If answer is YES, who will be her/his supervisor?

Name: _____

Mailing address: _____

Phone: _____

b) If answer is NO, notification will need to be received by January 13, 2017

5. Compensation for 2016: salary _____ housing _____ travel
_____ utilities _____ other _____ Signed:

Position/Title _____ Date

Please return this form by **January 13, 2017**
to: Bishop -Missouri Annual Conference 3601
Amron Court Columbia, MO 65202