

Certified Lay Minister Process Notes:

1. District superintendents may wish to interview and recommend CLM candidates prior to the PML briefing. *The 2016 Book of Discipline* sequence of requirements places the DS recommendation after completion of the course of study. See ¶1268.3.d.
2. For information, refer to the contact at the bottom of www.moumethodist.org/pml. PML is managed by the Center for Leadership Excellence at the Missouri Conference.
3. There is no prescribed timeline for the completion of the curriculum, however, each candidate is expected to show forward progress in their annual report.

MISSOURI ANNUAL CONFERENCE CERTIFIED LAY MINISTER COMPLETE FILE CHECKLIST

Steps are completed in sequence unless otherwise directed. If a step is not completed, the candidate must take corrective action to remain a candidate or drop from the process.

- In-person interview with District Superintendent

Complete required documents for district file:

- Medical Form 103
- Biographical Form 102
- Candidate's Disclosure Form 114
- Waiver of Access to file
- Missouri Conference Safe Sanctuary/Safe Gatherings Letter
- Missouri Conference BOM screening packet
- Implicit Bias Course